

## West Yorkshire – Other help and support

In addition to the services of fit4funding - The Charities Information Bureau (CIB), your Local Infrastructure Organisation will be able to provide other help with setting up and running a community group or voluntary organisation.

### Local Infrastructure Organisation (LIO)

LIOs (Council for Voluntary Service, Voluntary Action, Community Action) give help and support to the Voluntary and Community Sector in local areas of the UK. Most areas are covered by their services. The level of service each LIO offers varies but they will be able to either help you themselves with local funding advice or direct you to services in your area that can help you. LIOs:

Help groups of local people to work together on things that concern them, such as childcare, health and improving the area they live in.

Provide advice and services to community organisations to help them to provide a better service to their members and the public.

Promote to the Council, the Health Authority and to Government Agencies the role of community groups in improving people's lives.

Enable people to use their skills to the benefit of the community by helping them to find voluntary work with community groups.

LIOs provide advice and information on lots of topics such as fundraising, charity law, constitutions, health and safety and running meetings. They can offer cheap photocopying to voluntary and community organisations and can also provide a venue for meetings. The exact services provided by each LIO vary - contact your local office for details.

Details of LIO, similar organisations and other resources are laid out below by Local authority area.

## West Yorkshire – Other help and support

### Leeds District

#### Voluntary Action Leeds

Stringer House , 34 Lupton Street, Leeds LS10 2QW

Tel: 0113 297 7920

Fax: 0113 297 7921

Textphone: 0113 297 7941

E-mail: [info@val.org.uk](mailto:info@val.org.uk)

Website: [www.val.org.uk](http://www.val.org.uk)

### Bradford District

#### Bradford Community and Voluntary Service

Part of the bfunded partnership.

Help available includes:

- Constitutions and other governing documents
- Policies and management committee support
- Practical help e.g. photocopying and room hire (city centre)
- Networks and strategic representation e.g. HealthNet, Children and Young People's Partnership

Tel: 01274 722772

E-mail: [cvs@bradfordcvs.org.uk](mailto:cvs@bradfordcvs.org.uk)

Website: [www.bradfordcvs.org.uk](http://www.bradfordcvs.org.uk)

## West Yorkshire – Other help and support

### **Keighley & Ilkley Voluntary and Community Action (formally Keighley Voluntary Services)**

Part of the bfunded partnership.

Help available includes:

- Constitutions and other governing documents
- Policies and management committee support
- Practical help e.g. photocopying, room hire and equipment hire
- Networks and strategic representation

#### **Keighley Office**

Tel: 01535 665258

E-mail: [info@keighleyvs.org](mailto:info@keighleyvs.org)

Website: [www.keighleyvs.org](http://www.keighleyvs.org)

#### **Ilkley Office**

Tel: 01943 603348

E-mail: [info@cvs.ilkley.org](mailto:info@cvs.ilkley.org)

Website: [www.cvs.ilkley.org](http://www.cvs.ilkley.org)

### **Shipley and Bingley Voluntary Services**

Help available includes:

- Constitutions and other governing documents
- Policies and management committee support
- Practical help e.g. minibus hire, photocopying

Tel: 01274 781222

E-mail: [admin@sbvs.org.uk](mailto:admin@sbvs.org.uk)

Website: <http://www.sbvs.org.uk/>

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## West Yorkshire – Other help and support

If you're looking for a training course in Bradford district, a good place to start is CVS Training:

- CVS Training/ b-supported
- Training courses and in-house management committee training sessions are available on a huge range of different topics including:
  - Funding and financial management
  - Marketing
  - Governance and management committee skills (e.g. chairing meetings)
  - Managing people, communication and interpersonal skills
  - Health and safety

The service is run from Bradford CVS and covers the whole district.

Funding training and events are listed on the bfunded website events pages

Tel: 01274 722772

Email: [training@bradfordcvs.org.uk](mailto:training@bradfordcvs.org.uk)

Website: <http://www.bsupported.org.uk/>

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### More sources of help for voluntary and community groups in Bradford district

#### Bradford Community Payroll and Accounts Ltd

Provides a comprehensive payroll service to the voluntary sector – weekly/ monthly pay, pay slips, tax payments, direct payments to employees, advice on payscales and more!

Tel: 01274 787800

Email: [payroll@bradfordcpa.co.uk](mailto:payroll@bradfordcpa.co.uk)

Website: <http://www.bradfordcvs.org.uk/html/payroll/payroll.html>

#### Bradford Resource Centre

Low cost printing and photocopying, room hire available (city centre), training courses, help and advice on marketing, campaigning and practical help e.g. with leaflet design.

Telephone: 01274 779003

Email: [info@brc-net.org.uk](mailto:info@brc-net.org.uk)

Website: [www.brc-net.org.uk](http://www.brc-net.org.uk)

## West Yorkshire – Other help and support

### Bradford Community Statistics Project

Get advice on how to find and use statistics to campaign, design services and back up funding bids.

Telephone: 01274 779003

Website: <http://www.communitystats.org.uk/index.htm>

### Consortia of Ethnic Minority Organisations (COEMO)

Supports Ethnic Minority voluntary and community groups in Bradford through training, one-to-one advice and community events.

Tel: 01274 733678

Website: [www.coemo.co.uk](http://www.coemo.co.uk)

### Equity Partnership

Supports Bradford's lesbian, gay and bisexual communities by working with new and existing voluntary and community groups, running a forum for groups to network, influencing policy and strategies as well as running training courses.

Tel: 01274 727759

Email: [admin@equitypartnership.org.uk](mailto:admin@equitypartnership.org.uk)

Website: [www.equitypartnership.org.uk](http://www.equitypartnership.org.uk)

## West Yorkshire – Other help and support

### **The Arts, Heritage and Leisure Department**

Provides general information and advice on applying to external funding sources in the areas of the arts and sports.

Contact

Tim Hirst or Paul King

Tel: 01274 754823

### **Consortia of Ethnic Minority Organisations (COEMO)**

The Consortia was formed in October 2000 to help build a support infrastructure for the black and ethnic minority voluntary sector in the Bradford District. Its aim is to empower ethnic minority organisations to be more participative and more effective in mainstream activities and to influence the perceptions of funders towards ethnic minority led organisations. COEMO aims to acquire funding for workers whose role it will be to provide advice and support to black and ethnic minority organisations but currently is unable to provide this service. Coemo is currently fundraising to achieve this aim.

For more information contact:

Mr Salam, Chairperson or Yusuf Karolia, Secretary  
c/o Pakistan Community and Neighbourhood Centre  
White Abbey Road  
Bradford  
BD8 8EJ  
Tel: 01274 733678

## West Yorkshire – Other help and support

### Calderdale District

#### Voluntary Action Calderdale

1st Floor, Venture House 1-9 Silver Street, Halifax, HX1 1HS

Tel: 01422 348777 or 0845 450 0272 (local rate)

Fax: 01422 348779

E-mail: [info@cvac.org.uk](mailto:info@cvac.org.uk)

Website: [www.cvac.org.uk](http://www.cvac.org.uk)

### Kirklees District

#### Voluntary Action Kirklees

15 Lord Street, Huddersfield, HD1 1QB

Tel: 01484 518457 or 226607

Fax: 01484 518457

E-mail: [vak@voluntaryactionkirklees.co.uk](mailto:vak@voluntaryactionkirklees.co.uk)

### Wakefield District

#### Voluntary Action , Wakefield District

13-15 Upper York Street, Wakefield , WF1 3LQ

Tel: 01924 367418

Fax: 01924 787370

E-mail: [enquiries@vawd.org.uk](mailto:enquiries@vawd.org.uk)

Website: [www.vawd.org.uk](http://www.vawd.org.uk)

## West Yorkshire – Other help and support

### Throughout West Yorkshire

#### **WYCAS (West Yorkshire Community Accounting Service)**

formerly BALCAS, provides low cost, professional accounting services and financial training to voluntary sector groups ACROSS West Yorkshire (mainly aimed at organisations with an annual turnover of less than 100,000).

Tel: 0113 270 6269

Email: [info@wycas.org.uk](mailto:info@wycas.org.uk)

Website: [www.wycas.org.uk](http://www.wycas.org.uk)